

1
2 **LITTLE TRAVERSE BAY BANDS OF ODAWA INDIANS**

3 Regular Meeting of the Gaming Board of Directors

4 Odawa Casino Resort

5 Petoskey, MI 49770

6 October 15, 2010

7 **Open Session**
8

9 Meeting called to order at 10:01 a.m.

10 Directors Present:

11 Chairperson Carol Mc Fall

12 Vice Chairperson Judy Pierzynowski (absent)

13 Treasurer/Secretary Sheran Patton

14 Staff Present:

15 Gaming Board Executive Office Manager Cathy Bradley

16 OCR Staff Present:

17 Director of Human Resources Melissa Richards
18

19
20 Motion made by Treasurer/Secretary Patton and supported by Chairperson
21 Mc Fall to adopt the agenda for 10.15.10. Vote 2 yes. 0 no.
22 0 abstained. 1 absent (Vice Chairperson Pierzynowski). Motion carried.
23

24 Motion made by Treasurer/Secretary Patton and supported by Chairperson
25 Mc Fall to approve the Gaming Board of Directors Regular Open Session
26 Meeting Minutes of 10.01.10. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice
27 Chairperson Pierzynowski). Motion carried.
28

29 Treasurer/Secretary Report

30 As stated in the Gaming Authority and Delegation Statute the Gaming Board has
31 the authority to maintain bank accounts. Due to an emergency need for the
32 LTBB tribal payment being due and the need to identify and authorize new
33 account signers there was a requirement that I come in on 10.05.10 and
34 10.06.10 to work with the GM, Director of Finance and Executive Legal on the
35 issue of account signatures. The end result after conferring with the Bank,
36 Executive Legal and Legislative Legal the Gaming Board of Directors is able to
37 work off the current resolution to change the signatories on the account. I came
38 in on 10.06.10 and as the Gaming Authority Statute states to maintain the bank
39 accounts and authorized the Signatory Card Signatures.
40

41 2010 Budget

42 As I reported on September 3, 2010 meeting that the additional funds that were
43 approved by tribal council are not reflected in our budget. Our Office Manager
44 checked into this and resent the information to the executive office. The
45 information contained the breakdown of the funds to be allocated to the line items
46 of the budget. I am waiting for the September R & E statement, which is usually
47 received around the 15th of the month for review.
48

1 2011 Budget

2 We have not received notice if the 2011 budget that had been turned in at the
3 end of March 2010 had been approved, the Executive office is checking with the
4 Legislative Leader for the status.

5
6 2012 Budget

7 We received notice from Tribal Executive that we needed to follow the
8 Government budgeting process for 2012. This was discussed when the March
9 2010 emergency request came in that the GBOD needed to submit their 2011
10 budget as to if we follow the government budgeting process or the Casino
11 budgeting process, being that our budget is part of the casinos and not the
12 governments.

13
14 The Gaming Board of Directors minutes for 09.03.10 and 09.17.10 are not
15 posted on the web. I am asking our assistant to check into the process on
16 posting minutes on the web.

17
18 Motion made by Chairperson Mc Fall and supported by Treasurer/Secretary
19 Patton to accept the Treasurer/Secretary verbal report for 10.15.10 as presented
20 by Treasurer/Secretary Patton. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice
21 Chairperson Pierzynowski). Motion carried.

22
23 Chairperson Report

24 In receiving copies of two letters from the prosecutor's office that were sent to
25 Tribal Police, and that the prosecutor was not going to be filing any charges, I
26 would like to direct our Office Manager to draft a letter from the Gaming Board of
27 Directors to the Prosecutor and Executive to publically acknowledge that there
28 was no crime committed by the Gaming Board.

29
30 Motion made by Treasurer/Secretary Patton and supported by Chairperson
31 Mc Fall to accept the Chairperson's verbal report for 10.15.10 as presented by
32 Chairperson Mc Fall. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice Chairperson
33 Pierzynowski). Motion carried.

34
35 Public comment opens at 10:31 a.m. No comments.

36 Public comment closes at 10:31 a.m.

37
38 Motion made by Treasurer/Secretary Patton and supported by Chairperson
39 Mc Fall to direct our Office Manager to draft a letter to the Prosecutor and
40 Executive that we expect a public apology to clear our names as to the results of
41 the investigation. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice Chairperson
42 Pierzynowski). Motion carried.

43
44 Motion made by Treasurer/Secretary Patton and supported by Chairperson
45 Mc Fall to direct the General Manager to create a strategic plan for 2012. Vote 2
46 yes. 0 no. 0 abstained. 1 absent (Vice Chairperson Pierzynowski). Motion
47 carried.

1 Motion made by Chairperson Mc Fall and supported by Treasurer/Secretary
2 Patton to direct the Office Manager to draft a letter to Executive and Tribal
3 Council to obtain their 2012 strategic plans for the Casino. Vote 2 yes. 0 no.
4 0 abstained. 1 absent (Vice Chairperson Pierzynowski). Motion carried.

5
6 Motion made by Treasurer/Secretary Patton and supported by Chairperson
7 Mc Fall to request a written clarification to Executive Directive 17-012220101-01
8 Transfer of Tracking GMBOD budget to the LTBB Government. Vote 2 yes. 0
9 no. 0 abstained. 1 absent (Vice Chairperson Pierzynowski). Motion carried.

10
11 Motion made by Treasurer/Secretary Patton and supported by Chairperson
12 Mc Fall that pursuant to Waganakising Odawak Statute 2006-002 Membership in
13 MAST, NIGA and NCAI and Executive Directive #20-06022010-01 to designate
14 the Delegate and Alternate Delegate from the Little Traverse Bay Bands of
15 Odawa Indians to the National Indian Gaming Association, the Gaming Board of
16 Directors is requesting of the executive to attend the NIGA 2010 Mid Year
17 Conference. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice Chairperson
18 Pierzynowski). Motion carried.

19
20 Motion made by Treasurer/Secretary Patton and supported by Chairperson
21 Mc Fall to approve the Gaming Board of Directors attendance, stipend, mileage
22 and per diem where applicable at a work session on 10.28.10. Vote 2 yes. 0 no.
23 0 abstained. 1 absent (Vice Chairperson Pierzynowski). Motion carried.

24
25 Vice President Pierzynowski arrives at 10:42 a.m.

26
27 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
28 Pierzynowski to approve the Gaming Board of Directors attendance, stipend,
29 mileage and per diem where applicable for the Tribal Council meeting on
30 10.24.10 (tentative). Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

31
32 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
33 Mc Fall to approve the Gaming Board of Directors attendance, stipend, mileage
34 and per diem where applicable for the Tribal Council meeting on 11.21.10 for the
35 quarterly update (tentative). Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion
36 carried.

37
38 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
39 Mc Fall to ratify Treasurer/Secretary Patton's attendance for the emergency
40 meeting for reasons stated in her report on 10.15.10 also included in these same
41 minutes. Vote 2 yes. 0 no. 1 abstained (Treasurer/Secretary Patton) 0 absent.
42 Motion carried.

43
44 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
45 Mc Fall to approve Stipend and Mileage for 10.05.10 and to include just mileage
46 for 10.06.10 for Treasurer/Secretary Patton. Vote 2 yes. 0 no. 1 abstained
47 (Treasurer/Secretary Patton). 0 absent. Motion carried.

1 Executive Office Manager Report

2 2012 Budget

3 Last week I was notified from the Tribal Chairs office on Wednesday October 6,
4 2010 that the Gaming Board needed to prepare the 2012 budget. I received the
5 paperwork on Monday, October 11, 2010. I have compiled information for you to
6 assist in preparing the 2012 budget. Within this package are copies of the
7 paperwork received from the executive office, Tribal Government Budget
8 Formulation Process WOS 2007-004 and the unapproved 2011 budget, the
9 Gaming Delegation and Authority Statute, Commissions, Committee's and
10 Boards Statute, Executive Directives and miscellaneous statutes.

11
12 Investigation

13 Tribal Law called in regards to the missing minutes, 01.09.09 and 12.08.2009
14 from the investigation as noted in our minutes on 10.01.2010 and I questioned if
15 they were signed copies and he stated that they were not. It appears that we do
16 not have signed copies for these dates. I have provided the Gaming Board of
17 Directors copies of these minutes for your signature and will forward to
18 Executive.

19
20 Meetings

21 I have not received Executive confirmation of the meetings that we requested
22 with Tribal Council on 10.24.10 for an overview of the Career Enrichment
23 Program and 11.21.10 for the 3rd quarter review as defined by the Gaming
24 Delegation and Authority Statute.

25
26 The request to Executive for G2E webcast training sent on September 9th has not
27 received a response. The webcast date has now passed.

28
29 General Manager attended the Tribal Council meeting on 10.10.10 in regards to
30 the Bond Restructure. While at this meeting Councilor R. Shananaquet
31 questioned him on Tribal Preference and the need to follow the law. He stated
32 that the casino does follow the Tribal Preference law and had asked if there were
33 any specifics, none were supplied. The General Manager reiterated at the
34 Casino's Executive meeting adherence to the Tribal Preference law.

35
36 I reviewed the Gaming Delegation and Authority Statute Section IX – Reporting
37 Requirements with the General Manager.

38
39 I received a letter from LTBB Human Resources that I needed to sign my job
40 description due to removing "FLSA Status". I talked with the LTBB HR Generalist
41 and they stated that LTBB does not necessarily follow FLSA, but may refer to it
42 as a guideline.

43
44 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
45 Pierzynowski to accept the Executive Office Managers verbal report for 10.15.10
46 as presented by Executive Office Manager Cathy Bradley. Vote 3 yes. 0 no.
47 0 abstained. 0 absent. Motion carried.

1 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
2 Mc Fall to direct our Office Manager to inquire on the posting process for our
3 minutes. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

4
5 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
6 Mc Fall to ratify the phone poll dated 10.05.10 to rescind the motion made on
7 09.03.10 to approve the OCR PNC Account Signers list as presented by the
8 Director of Finance Roger Borton and to approve to new list of account signers
9 dated 10.05.10 as presented by Director of Finance Roger Borton. Vote 3 yes.
10 0 no. 0 abstained. 0 absent. Motion carried.

11
12 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
13 Pierzynowski to go into executive session for proprietary information at 11:41
14 a.m. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

15
16 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
17 Pierzynowski to return to open session 12:06 p.m. Vote 3 yes. 0 no.
18 0 abstained. 0 absent. Motion carried.

19
20 General Manager Report

21 Rebate from Great Lakes Energy

22 Carpeting

23 Double Deck Pitch

24 Budgeting Process

25 Surveillance

26
27 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
28 Mc Fall to accept the General Managers written report for 10.15.10 with
29 confidential items contained therein. Vote 3 yes. 0 no. 0 abstained. 0 absent.
30 Motion carried.

31
32 Motion made by Treasurer/Secretary Patton and supported by Chairperson
33 Mc Fall to go into executive session for proprietary information at 12:33 p.m.
34 Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

35
36 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
37 Pierzynowski to return to open session 12:52 p.m. Vote 3 yes. 0 no.
38 0 abstained. 0 absent. Motion carried.

39
40 Human Resources Report

41 Employee Events

42 Health Benefits

43 Career Fair

44
45 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
46 Pierzynowski to accept the Human Resources Director written and verbal report
47 for 10.15.10 as presented by Human Resources Director Melissa Richards.
48 Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

1
2 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
3 Pierzynowski to adjourn at 1:20 p.m. Vote 3 yes. 0 no. 0 abstained. 0 absent.
4 Motion carried.

5
6 Tribal Council meeting on October 24, 2010 (tentative)
7 A regular meeting on October 25, 2010 at 10:00 a.m.
8 A work session on October 28, 201 at 10:30 a.m.
9 A regular meeting on October 29, 2010 at 10:00 a.m.
10 A regular meeting on November 12, 2010 at 10:00 a.m.
11 Tribal Council meeting on November 21, 2010 (tentative)
12 A regular meeting on November 22, 2010 at 10:00 a.m.

13
14 These minutes have been read and approved as written:

15
16 _____ October 25, 2010
17 Sheran Patton, Treasurer/Secretary

18
19 _____ October 25, 2010
20 Carol Mc Fall, Chairperson